

Document Pack

FRIDAY, 13TH NOVEMBER, 2020

**TO: ALL MEMBERS OF THE SOCIAL CARE & HEALTH
SCRUTINY COMMITTEE**

I HEREBY SUMMON YOU TO ATTEND A VIRTUAL MEETING
OF THE **SOCIAL CARE & HEALTH SCRUTINY COMMITTEE**
WHICH WILL BE HELD AT **10.00 AM ON THURSDAY, 19TH
NOVEMBER, 2020** FOR THE TRANSACTION OF THE
BUSINESS OUTLINED ON THE ATTACHED AGENDA.

Wendy Walters

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Emma Bryer
Telephone (Direct Line):	01267 224029
E-Mail:	ebryer@carmarthenshire.gov.uk

If you require Welsh to English simultaneous translation during the meeting please
telephone 0330 336 4321 Passcode: 25283570#

(For call charges contact your service provider)

Wendy Walters Prif Weithredwr, *Chief Executive*,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

SOCIAL CARE & HEALTH SCRUTINY COMMITTEE

14 MEMBERS

PLAID CYMRU GROUP – 7 MEMBERS

- | | | |
|----|------------|------------------------|
| 1. | Councillor | Kim Broom |
| 2. | Councillor | Karen Davies |
| 3. | Councillor | Tyssul Evans |
| 4. | Councillor | Jean Lewis |
| 5. | Councillor | Emlyn Schiavone |
| 6. | Councillor | Gwyneth Thomas [Chair] |
| 7. | Councillor | Dorian Williams |

LABOUR GROUP – 4 MEMBERS

- | | | |
|----|------------|-------------|
| 1. | Councillor | Rob Evans |
| 2. | Councillor | Amanda Fox |
| 3. | Councillor | Ken Lloyd |
| 4. | Councillor | Kevin Madge |

INDEPENDENT GROUP – 2 MEMBERS

- | | | |
|----|------------|-------------------------------|
| 1. | Councillor | Sue Allen |
| 2. | Councillor | Ieuan Wyn Davies [Vice-Chair] |

NEW INDEPENDENT GROUP – 1 MEMBER

- | | | |
|----|------------|-----------------|
| 1. | Councillor | Louvain Roberts |
|----|------------|-----------------|

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF PERSONAL INTERESTS INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM.
3. PUBLIC QUESTIONS (NONE RECEIVED)
4. REVENUE & CAPITAL BUDGET MONITORING REPORT 2020/21 5 - 22
5. IMPACT OF COVID-19 ON CARMARTHENSHIRE'S ADULT SOCIAL CARE SERVICES 23 - 36
6. SOCIAL CARE & HEATH SCRUTINY COMMITTEE ANNUAL REPORT 2019/20 37 - 54
7. SOCIAL CARE & HEATH SCRUTINY COMMITTEE FORWARD WORK PROGRAMME FOR 2020/21 55 - 70
8. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THE 5TH MARCH, 2020 71 - 74

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SOCIAL CARE & HEALTH SCRUTINY COMMITTEE

19th NOVEMBER 2020

Revenue & Capital Budget Monitoring Report 2020/21

To consider and comment on the following issues:

- That the Scrutiny Committee receives the budget monitoring report for the Social Care & Health Service and considers the budgetary position.

Reasons:

- To provide Scrutiny with an update on the latest budgetary position as at 31st August 2020, in respect of 2020/21.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holders:

- Cllr. David Jenkins (Resources)
- Cllr. Jane Tremlett (Social Care & Health)

<p>Directorate: Corporate Services</p> <p>Name of Director: Chris Moore</p> <p>Report Author: Chris Moore</p>	<p>Designation:</p> <p>Director of Corporate Services</p>	<p>Tel No. / E-Mail Address:</p> <p>01267 224120 CMoore@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

**SOCIAL CARE & HEALTH SCRUTINY
COMMITTEE**

19th NOVEMBER 2020

**Revenue & Capital Budget
Monitoring Report 2020/21**

The Financial Monitoring Report is presented as follows:

Revenue Budgets

Appendix A

Summary position for the Social Care and Health Scrutiny Committee. Services within the Social Care and Health Scrutiny remit are forecasting a £898k overspend.

Appendix B

Report on Main Variances on agreed budgets.

Appendix C

Detailed variances for information purposes only.

Capital Budgets

Appendix D

Details the main variances on capital schemes, which shows a forecasted net spend of £364k compared with a working net budget of £519k giving a -£155k variance, £100k of which has been vired to the Carmarthen Leisure Centre project with the Communities Department. The balance will be slipped into future years.

Appendix E

Details a full list of schemes.

Savings Monitoring

Appendix F

The savings monitoring report.

DETAILED REPORT ATTACHED?

YES – A list of the main variances is attached to this report

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Chris Moore** Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	NONE

3. Finance

Revenue – The Social Care & Health Service is projecting that it will be over its approved budget by £898k.

Capital – The capital programme shows a net variance of -£155k against the 2020/21 approved budget.

Savings Report

The expectation is that at year end £1,051k of Managerial savings against a target of £2,187k are forecast to be delivered. £30k of Policy savings put forward for 2020/21 against a target of £65k are projected to be delivered.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Chris Moore** Director of Corporate Services

1. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2020/21 Budget	Corporate Services Department, County Hall, Carmarthen
2020-25 Capital Programme	Online via corporate website – Minutes of County Council Meeting 3 rd March 2020

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Social Care & Health Scrutiny Report
Budget Monitoring as at 31st August 2020 - Summary

Division	Working Budget				Forecasted				August 2020 Forecasted Variance for Year £'000	June 2020 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Adult Services										
Older People	60,255	-24,827	3,240	38,668	61,601	-26,707	3,240	38,134	-534	917
Physical Disabilities	8,165	-1,784	253	6,634	8,676	-1,843	253	7,086	452	989
Learning Disabilities	40,451	-9,166	1,291	32,577	40,719	-9,184	1,291	32,826	249	-785
Mental Health	9,575	-3,864	256	5,967	10,034	-3,562	256	6,728	761	321
Support	6,940	-5,428	1,129	2,640	6,944	-5,463	1,129	2,610	-30	90
GRAND TOTAL	125,385	-45,069	6,169	86,485	127,974	-46,760	6,169	87,383	898	1,532

Social Care & Health Scrutiny Report

Budget Monitoring as at 31st August 2020 - Main Variances

Division	Working Budget		Forecasted		August 2020	Notes	June 20209
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000	Forecasted Variance for Year £'000		Forecasted Variance for Year £'000
Adult Services							
Older People							
Older People - Commissioning	3,646	-513	3,587	-516	-61	Vacant posts	-93
Older People - LA Homes	7,936	-5,097	7,963	-5,124	0		368
Older People - Private/ Vol Homes	24,748	-13,314	25,424	-13,915	76	Pressures remain on the demand for services	536
Older People - Extra Care	774	0	824	0	51	Cwm Aur contract - savings proposals in previous years only partially delivered	51
Older People - LA Home Care	7,514	0	7,805	-147	143	Enhanced rates of pay re Covid-19 not funded by Welsh Government Hardship Fund £247k (5 months)	308
Older People - Direct Payments	1,127	-299	1,006	-299	-120	Budget to be realigned	-20
Older People - Private Home Care	8,238	-2,523	8,936	-3,571	-350	Hardship Fund £1 per hour. Demand had fallen due to cancelled care packages early in the year. Activity now increasing. Delays to implement several savings proposals	151
Older People - Business Support & Admin	920	-175	1,004	-177	81	Unmet PBB previous year	0
Older People - Enablement	1,874	-658	1,718	-781	-279	Staff vacancies - less reablement due to Covid-19 - claim to be put in for flat rate uplift £1 an hour - nothing claimed to date yet	-185
Older People - Private Day Services	225	0	8	0	-217	No day services due to Covid-19	-200
Physical Disabilities							
Phys Dis - Commissioning & OT Services	861	-109	733	-100	-119	Vacant posts	-108
Phys Dis - Private/Vol Homes	1,659	-439	1,330	-276	-167	Demand led	45
Phys Dis - Group Homes/Supported Living	1,079	-167	1,347	-167	268	Significant changes over recent years as packages reassessed following the transfer of Welsh Independent Living Fund into revenue Support Grant. Primarily affected Physical Disabilities and learning Disability clients for Direct Payments, Day Services and Community Support. Budget adjustments to be monitored to check initially virements were accurate	250
Phys Dis - Community Support	198	0	120	0	-79	Demand reduced due to Covid-19	0
Phys Dis - Direct Payments	2,535	-577	3,244	-577	709	Demand remains steady but at a level of overspend in 2019/20	800
Phys Dis - Independent Living Fund	132	0	74	0	-59		0

Social Care & Health Scrutiny Report

Budget Monitoring as at 31st August 2020 - Main Variances

Division	Working Budget		Forecasted		August 2020	Notes	June 2020
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000	Forecasted Variance for Year £'000		Forecasted Variance for Year £'000
Learning Disabilities							
Learn Dis - Private/Vol Homes	10,812	-2,844	11,582	-2,560	1,054	Demand increased - further work to establish underlying cause. Previous year had last minute grant income which has not been forecast in these figures	150
Learn Dis - Direct Payments	3,954	-547	4,607	-547	653	Demand remains steady but at a level of overspend in 2019/20	275
Learn Dis - Group Homes/Supported Living	10,989	-1,771	11,707	-2,221	268	More demand in Supported Living as an alternative to Residential Care. Rightsizing in Supported Living ongoing but delayed due to Covid-19. Accommodation and Efficiency project which plans for strategic longer term future accommodation options as well as current client group is now picking up pace.	700
Learn Dis - Private Day Services	1,238	-80	321	-80	-917	Day Services closed from March 2020. Assume closure for whole financial year. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost	-991
Learn Dis - Transition Service	600	0	539	0	-61		-32
Learn Dis - Community Support	2,587	-158	2,054	-158	-533	Community Services provision greatly reduced from March 2020. Activity levels beginning to increase. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost	-918
Learn Dis - Adult Placement/Shared Lives	3,031	-2,198	2,980	-2,278	-131	Staff vacancies and reduced payments for day services support	-16
Mental Health							
M Health - Private/Vol Homes	6,081	-3,064	6,470	-2,806	647	Demand increased - further work to establish underlying cause. Previous year had last minute grant income which has not been forecast in these figures	250
M Health - Community Support	561	-74	637	-74	76	Demand led - likely increase due to Covid-19	2
Other Variances - Adult Services					-33		209
Grand Total					898		1,532

Social Care & Health Scrutiny Report
Budget Monitoring as at 31st August 2020 - Detail Monitoring

Division	Working Budget				Forecasted				August 2020	Notes	June 20209
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Forecasted Variance for Year £'000		Forecasted Variance for Year £'000
Adult Services											
Older People											
Older People - Commissioning	3,646	-513	677	3,810	3,587	-516	677	3,749	-61	Vacant posts	-93
Older People - LA Homes	7,936	-5,097	944	3,783	7,963	-5,124	944	3,783	0		368
Older People - Supported Living	97	0	0	97	97	0	0	97	0		0
Older People - Private/ Vol Homes	24,748	-13,314	328	11,761	25,424	-13,915	328	11,837	76	Pressures remain on the demand for services	536
Older People - Community Support	28	0	0	28	71	0	0	71	43		0
Older People - Extra Care	774	0	10	784	824	0	10	835	51	Cwm Aur contract - savings proposals in previous years only partially delivered	51
Older People - LA Home Care	7,514	0	761	8,275	7,805	-147	761	8,418	143	Enhanced rates of pay re Covid-19 not funded by Welsh Government Hardship Fund £247k (5 months)	308
Older People - MOW's	5	-5	0	-0	0	0	0	0	0		0
Older People - Direct Payments	1,027	-299	6	734	1,006	-299	6	713	-20	Budget to be realigned	-20
Older People - Grants	469	-179	16	306	465	-179	16	301	-4		0
Older People - Private Home Care	8,238	-2,523	116	5,830	8,936	-3,571	116	5,480	-350	Hardship Fund £1 per hour. Demand had fallen due to cancelled care packages early in the year. Activity now increasing. Delays to implement several savings proposals	151
Older People - Business Support & Admin	920	-175	100	845	1,004	-177	100	926	81	Unmet PBB previous year	0
Older People - Careline	1,894	-1,983	4	-85	1,894	-1,983	4	-85	-0		-0
Older People - Enablement	1,874	-658	177	1,394	1,718	-781	177	1,115	-279	Staff vacancies - less reablement due to Covid-19 - claim to be put in for flat rate uplift £1 an hour - nothing claimed to date yet	-185
Older People - Day Services	861	-81	101	881	800	-15	101	886	4		0
Older People - Private Day Services	225	0	0	225	8	0	0	8	-217	No day services due to Covid-19	-200
Older People Total	60,255	-24,827	3,240	38,668	61,601	-26,707	3,240	38,134	-534		917
Physical Disabilities											
Phys Dis - Commissioning & OT Services	861	-109	43	795	733	-100	43	675	-119	Vacant posts	-108
Phys Dis - Private/Vol Homes	1,659	-439	13	1,234	1,330	-276	13	1,067	-167	Demand led	45
Phys Dis - Group Homes/Supported Living	1,079	-167	12	924	1,347	-167	12	1,192	268	Significant changes over recent years as packages reassessed following the transfer of Welsh Independent Living Fund into revenue Support Grant. Primarily affected Physical Disabilities and learning Disability clients for Direct Payments, Day Services and Community Support. Budget adjustments to be monitored to check initially virements were accurate	250
Phys Dis - Community Support	198	0	1	200	120	0	1	121	-79	Demand reduced due to Covid-19	0
Phys Dis - Private Home Care	321	-88	3	236	321	-88	3	236	0		0
Phys Dis - Aids & Equipment	1,118	-405	167	880	1,349	-635	167	880	0		-0
Phys Dis - Grants	158	0	0	158	156	0	0	156	-2		2

Social Care & Health Scrutiny Report
Budget Monitoring as at 31st August 2020 - Detail Monitoring

Division	Working Budget				Forecasted				August 2020	Notes	June 20209
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Forecasted Variance for Year £'000		Forecasted Variance for Year £'000
Phys Dis - Direct Payments	2,694	-577	14	2,131	3,244	-577	14	2,681	550	Demand remains steady but at a level of overspend in 2019/20	800
Phys Dis - Manual Handling	4	0	0	4	4	0	0	4	0		0
Phys Dis - Independent Living Fund	73	0	0	73	74	0	0	74	0		0
Physical Disabilities Total	8,165	-1,784	253	6,634	8,676	-1,843	253	7,086	452		989
Learning Disabilities											
Learn Dis - Employment & Training	1,786	-192	259	1,853	1,604	-31	259	1,832	-21		84
Learn Dis - Commissioning	951	0	144	1,095	947	0	144	1,092	-4		4
Learn Dis - Private/Vol Homes	10,812	-2,844	81	8,049	11,582	-2,560	81	9,103	1,054	Demand increased - further work to establish underlying cause. Previous year had last minute grant income which has not been forecast in these figures	150
Learn Dis - Direct Payments	3,954	-547	23	3,430	4,607	-547	23	4,083	653	Demand remains steady but at a level of overspend in 2019/20	275
Learn Dis - Group Homes/Supported Living	10,989	-1,771	53	9,271	11,707	-2,221	53	9,539	268	More demand in Supported Living as an alternative to Residential Care. Rightsizing in Supported Living ongoing but delayed due to Covid-19. Accommodation and Efficiency project which plans for strategic longer term future accommodation options as well as current client group is now picking up pace.	700
Learn Dis - Adult Respite Care	981	-812	108	277	952	-812	108	248	-29		-2
Learn Dis - Home Care Service	322	-154	4	171	322	-154	4	171	0		0
Learn Dis - local authority Day Services	2,482	-410	358	2,431	2,387	-343	358	2,402	-29		-58
Learn Dis - Private Day Services	1,238	-80	11	1,169	321	-80	11	252	-917	Day Services closed from March 2020. Assume closure for whole financial year. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost	-991
Learn Dis - Transition Service	600	0	97	698	539	0	97	636	-61		-32
Learn Dis - Community Support	2,587	-158	24	2,453	2,054	-158	24	1,920	-533	Community Services provision greatly reduced from March 2020. Activity levels beginning to increase. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost	-918
Learn Dis - Grants	374	0	5	379	374	-0	5	379	0		0
Learn Dis - Adult Placement/Shared Lives	3,031	-2,198	85	919	2,980	-2,278	85	788	-131	Staff vacancies and reduced payments for day services support	-16
Learn Dis/M Health - Management & Support	344	0	38	382	343	0	38	382	-0		19
Learn Dis - Independent Living Fund	-0	0	0	-0	-0	0	0	-0	0		0
Learning Disabilities Total	40,451	-9,166	1,291	32,577	40,719	-9,184	1,291	32,826	249		-785

Social Care & Health Scrutiny Report
Budget Monitoring as at 31st August 2020 - Detail Monitoring

Division	Working Budget				Forecasted				August 2020	Notes	June 20209
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Forecasted Variance for Year £'000		Forecasted Variance for Year £'000
Mental Health											
M Health - Commissioning	966	-81	84	969	956	-70	84	969	0		20
M Health - Private/Vol Homes	6,081	-3,064	41	3,058	6,470	-2,806	41	3,705	647	Demand increased - further work to establish underlying cause. Previous year had last minute grant income which has not been forecast in these figures	250
M Health - Private/Vol Homes (Substance Misu	142	-33	0	109	142	1	0	142	33		0
M Health - Group Homes/Supported Living	1,240	-406	7	841	1,240	-406	7	841	-0		55
M Health - Direct Payments	138	-43	1	95	172	-43	1	129	34		49
M Health - Community Support	561	-74	6	493	637	-74	6	569	76	Demand led - likely increase due to Covid-19	2
M Health - Day Services	1	0	27	28	2	0	27	29	0		-0
M Health - Private Day Services	0	0	0	0	0	0	0	0	0		0
M Health - Private Home Care	83	-28	1	56	83	-28	1	56	0		-0
M Health - Substance Misuse Team	363	-135	89	316	333	-135	89	287	-29		-55
Mental Health Total	9,575	-3,864	256	5,967	10,034	-3,562	256	6,728	761		321
Support											
Departmental Support	2,127	-2,573	801	356	2,139	-2,585	801	356	-0		21
Performance, Analysis & Systems	429	-39	45	435	441	-49	45	437	2		46
VAWDASV	326	-313	8	21	338	-326	8	21	-0		-0
Adult Safeguarding & Commissioning Team	1,420	-37	101	1,484	1,419	-37	101	1,484	-0		23
Regional Collaborative	1,213	-764	74	524	1,213	-764	74	524	-0		0
Holding Acc-Transport	1,424	-1,703	99	-179	1,392	-1,703	99	-211	-32		-0
Support Total	6,940	-5,428	1,129	2,640	6,944	-5,463	1,129	2,610	-30		90
TOTAL FOR SOCIAL CARE & HEALTH SERVICE	125,385	-45,069	6,169	86,485	127,974	-46,760	6,169	87,383	898		1,532

APPENDIX D

Capital Programme 2020/21							Variance for Year £'000	Comment
Capital Budget Monitoring - Report for August 2020 - Main Variances								
	Working Budget			Forecasted				
DEPARTMENT - Service	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
COMMUNITIES								
- Social Care	519	0	519	364	0	364	-155	£100k to be vired to Carmarthen Leisure Centre. Balance to be slipped.
TOTAL	519	0	519	364	0	364	-155	

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Social Care

Capital Budget Monitoring - Scrutiny Report for August 2020

APPENDIX E

		Working Budget			Forecasted		
Scheme	Target Date for Completion	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Learning Disabilities Accomodation Developments		179	0	179	22	0	22
Learning Disabilities Developments		179	0	179	22	0	22
Extra Care Schemes		340	0	340	342	0	342
Cartref Cynnes Development Carmarthen		340	0	340	330	0	330
Ty Dyffryn Development Ammanford		0	0	0	12	0	12
NET BUDGET		519	0	519	364	0	364

Variance	Comment
-157	
-157	Carry Forward - £100k to be vired to cover Carmarthen Leisure Centre
2	
-10	Provision for additional costs, Day Centre lease, Revenue Agreement & time charge fees
12	Provision for Revenue Agreement & time charge fees
-155	

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2020/21 Savings Monitoring Report
Social Care & Health Scrutiny Committee
19th November 2020

1 Summary position as at : 31st August 2020

£1,171 k variance from delivery target

Community Services	2020/21 Savings monitoring		
	2020/21	2020/21	2020/21
	Target	Delivered	Variance
	£'000	£'000	£'000
	2,252	1,081	1,171
	2,252	1,081	1,171

2 Analysis of delivery against target for managerial and policy decisions:

Managerial

£1,136 k Off delivery target

Policy

£35 k Off delivery target

Community Services	MANAGERIAL			POLICY		
	2020/21	2020/21	2020/21	2020/21	2020/21	2020/21
	Target	Delivered	Variance	Target	Delivered	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
	2,187	1,051	1,136	65	30	35
	2,187	1,051	1,136	65	30	35

3 Appendix F (i) : Savings proposals not on target

Appendix F (ii) : Savings proposals on target (for information)

Department	2019/20 Budget	FACT FILE	2020/21 Proposed	2020/21 Delivered	2020/21 Variance	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
	£'000		£'000	£'000	£'000		
Managerial - off Target							
Community Services							
Integrated Services							
Domiciliary Care - double handed calls	12,274	Domiciliary Care Services, also known as Homecare, provide practical or personal care for someone in their own home. This could be because health or mobility is declining, or a person may have been in hospital or they have a long term health condition. As at the end of September 2019 there were 1,085 clients receiving a Domiciliary Service.	214	160	54	To reduce double handed domiciliary care packages to 18% by the end of 2021/22 from 25.4% in 2018/19.	From March 2020 to June 2020, the number of service users rose from 1014 to 1054 and the number of double handed clients rose from 238 to 244, which equates to 23.1% at the end of Q1. This was due to clients re-starting their care. The average double handed care package has increased to 22.9 hours. This was due to withdrawal of other services such as day services and respite. Quarter 1 % of double handed packages = 23.1%. Benchmark is 18%
Domiciliary Care - Community Independence Service	12,274	The pilot of the Bridging Service in Llanelli Community Resource Team realised savings of £860 per week for 27 service users over a period of 12 weeks	233	0	233	To extend the Bridging Service across the 3 Community Resource Teams: 75 service users per quarter would receive this service	Not able to progress in current year
Domiciliary Care - Fulfilled Lives	12,274	The pilot of the Fulfilled Lives service for people living with dementia has shown that the service prevents escalation of care by maintaining individuals' independence for longer. Typically with traditional domiciliary care an increase of 3-4 hours would be expected over a 12 month period. On average, service users receive 6.5 hours per week. at Stages 1&2 compared to Domiciliary care average of 7.5 hours per week. for all clients (not only people with dementia, who are more likely to escalate quickly to around 10.5 hours) The service also saves on visit costs by avoiding a dependency on frequent calls. FL service is 3 - 7 visits per week, whereas Dom Care is around an average of 16 visits per week. The plan is to roll out the service to Ammanford & Llandeilo during 2019/20 and then Carmarthen town in 2020/21. For Year 3, the next community with a large population would be Cross Hands area.	65	62	3	To increase number of people with dementia receiving Fulfilled Lives service from 39 (March 2019) to 115 (March 2022)	Not able to progress in current year. The number of people receiving Fulfilled Lives reduced from 64 in March 2019 to 61 in June 2020. Average was 58 people during the Quarter, a reduction of 5 people during the quarter, due to Covid-19.
Domiciliary Care - small packages of care	12,274	There are 268 clients receiving domiciliary care packages of 7 visits per week or less. This is 24.7% of the total number of clients as at 30.9.19	78	0	78	To reduce the number of clients receiving domiciliary care packages of less than 5 hours a week by 125 people (50%) in line with recommendations of Prof. Bolton	Not able to progress in current year
Domiciliary Care - Information, Assistance & Advice	12,274	The Information, Assistance & Advice service within Llesiant Delta Wellbeing Ltd is one way that the demand for statutory services can be managed, by enabling people to help themselves. The average number of referrals per month (Aug18 to Sept 19) was 893. Currently the % of referrals which receive an IAA outcome is on average 11.3% (equating to, on average, 101 clients per month)	218	153	65	To increase the proportion of referrals receiving an Information, Assistance & Advice outcome to 20%, (currently this equates to an additional 74 people per month). Assume this is achieved by increments of 1% from July to March in Year 1; Maintain in Year 2	Phased roll out so full year effect will not be realised until Year 3
CUSP		The CUSP (Carmarthenshire United Support Project) is one way that the demand for statutory services can be managed, by providing help when people need it (preventative services).	146	0	146	To increase the proportion of referrals receiving a preventative service through CUSP by an additional 5 people per month. Assume this is achieved by increments of 5 people from July to March in Year 1; Maintain in Year 2 This will reduce referrals to Brokerage from an average of 95 per month to 90 per month (5 fewer starters)	Not able to progress in current year
Domiciliary Care - Continence project	12,274	This is pilot project with Community Nursing and Physiotherapy services to work with domiciliary care service users to improve their continence and reduce the need for 3 or 4 calls per day to support them with their continence needs.	50	0	50	To provide specialist continence advice for identified service users to reduce the need for the existing level of domiciliary care (i.e. reduce one call per day)	Not able to progress in current year
Total Integrated Services			1,005	375	630		
Mental Health, Learning Disabilities & Safeguarding							
Shared Lives	706	Shared Lives provides placements for individuals with learning Disability or Mental Health issue with families that have been approved as Shared Lives Carers .	104	52	52	Stepping down three individuals from residential care to a Shared Lives setting will save approx. £50k to £60k per individual	Unable to undertake face to face visits so the matching and slotting process for new placements has been halted during the pandemic.
Right Sizing Supported Living	7,949	Supported living is provided for those individuals with a Learning Disability or Mental Health who need support with daily living tasks to remain in the community . Support is provided from staff in the setting which can range from a few hours to 24/7 in some circumstances Promoting independence is a key aspect of supported living	105	53	52	Reviewing high cost placements and decreasing levels of support to promote independence and enhance daily living skills will result in cost savings e.g. reduction of 20 individual packages x 5hrs x £20 per hour = £105k	During Covid-19 the accommodation projects have been on hold and we have been unable to undertake reviews for rightsizing or progress the deregistration with providers. This work is now being picked up at pace but there will not be a full effect of the year's savings due to the six months lost during Covid-19 where essential business and safeguarding was prioritised over strategic work.
Right Sizing Residential	6,411	People may move into a residential home because their health has deteriorated or is so severe they are unable to look after themselves without 24/7 support , they are living with families who no longer able to support them or there are not alternative accommodation options . Some homes offer short term stays ,but generally they provide long term accommodation. Approximately 200 individuals are accommodated in residential accommodation , a key objective for the service is to reduce the numbers in residential care , increase the range of alternatives and promote choice and independence for individuals.	300	150	150	Review packages of care and collaborate with commissioned services to promote independence, facilitate progression pathways and step down options whilst continuing to meet eligible need. To develop a sustainable accommodation market and to maximise collaborative funding opportunities with health partners.	During Covid-19 the accommodation projects have been on hold and we have been unable to undertake reviews for rightsizing or progress the deregistration with providers. This work is now being picked up at pace but there will not be a full effect of the year's savings due to the six months lost during Covid-19 where essential business and safeguarding was prioritised over strategic work.
De-registration of Residential	6,411	Over the last year we have been working with several providers to maximise the independence of individuals in residential settings , as a result a number of residential providers are changing their settings to provide supported living which promotes independence and results in improved outcomes for those individuals.	150	75	75	De-registering independent residential settings to supported living, saving approximately £30k per individual per annum.	During Covid-19 the accommodation projects have been on hold and we have been unable to progress the deregistration with providers. This work is now being picked up at pace but there will not be a full effect of the year's savings due to the six months lost during Covid-19 where essential business and safeguarding was prioritised over strategic work.
Releasing Time to care in-house DC		A number of young people in our Learning Disability service are supported by two or three (in some circumstances) staff in relation to moving and handling activity. Currently independent providers are also commissioned to support this .	30	0	30	Reduction of third party payments by operating Releasing Time to Care approach within day services which trains staff to be able to maximise the use of assistive technology , subsequently reducing the number of staff required to safely undertake moving and handling of individuals . This will reduce costs in relation to this activity.	Saving will be achieved in Day Services as they have been closed since March 2020. The Releasing Time to Care approach will be actioned when Day Services resume
Total Mental Health, Learning Disabilities & Safeguarding			689	330	359		
Homes & Safer Communities							
Domiciliary Care (in-house)	5,474	Domiciliary Care Services, also known as Homecare, provide practical or personal care for someone in their own home. This could be because health or mobility is declining, or a person may have been in hospital or they have a long term health condition. The in-house service currently provides around 35% of the market and provides over 4,000 hours of care every week to 350 service users.	100	50	50	Domiciliary Care - delivering more care hours as a result of better rostering, reduction in sickness rates and ensuring vacancies are filled	Focus during Covid-19 has been to sustain the service and keep everyone safe, however performance tasks are now being picked up at pace and we anticipate achieving 50% of our original target.
OP Residential Homes(in-house)	2,745	We provide seven Council run Care Homes across the County providing 248 beds	100	0	100	Increased occupancy within our Care Homes and quicker turn-around of beds when they do become available	Not possible due to Covid-19
Total Homes & Safer Communities			200	50	150		
Community Services Total			1,894	755	1,139		

Department	2019/20 Budget	FACT FILE	2020/21 Proposed	2020/21 Delivered	2020/21 Variance	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
	£'000		£'000	£'000	£'000		
Policy - off Target							
Community Services							
Day Services	3,600	LD & MH day services currently provide support for approximately 300 individuals across the county utilising 9 different sites. The services provide opportunities for individuals to receive therapy, maintain their health and wellbeing, gain skills, socialise whilst also providing respite for carers. The review of day services has highlighted the need to develop community options and specialist services which will see a decline in the use of building based services. This will provide opportunities for us to develop intergenerational services in partnership with adult services within Coleshill and Manor Road and vacate the premises at Cross Hands.	65	30	35	Reduction of one building in 2020/21 and 2021/22 and more efficient use of current estate in community inclusion	Review of day Services will be undertaken as part of Reset process. Day Services currently closed which will result in savings in year for utilities etc
Community Services Total			65	30	35		

Department	2019/20 Budget	FACT FILE	2020/21 Proposed	2020/21 Delivered	2020/21 Variance	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	

Managerial - on Target

Community Services

Integrated Services

Domiciliary Care - 4 calls a day	12,274	The number of clients receiving domiciliary care is 1,085 of which 169 receive 4 calls a day or more - this is 16% (of these 121 are double handed).	11	15	-4	To reduce the number of clients receiving 4 or more calls a day by 11 per year - approx. 1% per year
Total Integrated Services			11	15	-4	

Mental Health, Learning Disabilities & Safeguarding

College Placement	6,411	A number of young people with a Learning Disability are accommodated in residential colleges where they live and undertake learning programmes and day activities.	52	52	0	Provision of supported living and community options for learning/development /day opportunities as an alternative to residential college will save approx. £52 k per individual
Staffing		In line with the modernisation of services the division has been undertaking a management and staffing restructure to ensure that we have the right number and appropriate skill set to deliver the new models of service	45	45	0	As part of management restructure and reconfiguration of services, reduction in some management posts.
Total Mental Health, Learning Disabilities & Safeguarding			97	97	0	

Homes & Safer Communities

Divisional wide		Homes and Safer Communities provide a range of services in relation to Housing, Environmental Protection, Business and Consumer Affairs, Residential Care, Housing Options and Tenancy Support and Community Engagement.	25	25	0	5% reduction in travelling expenses across the Division through smarter and more agile working
Divisional wide		Homes and Safer Communities provide a range of services in relation to Housing, Environmental Protection, Business and Consumer Affairs, Residential Care, Housing Options and Tenancy Support and Community Engagement.	40	40	0	Not apply 2% validation across Homes & Safer Communities
OP Residential Homes(in-house)	2,745	We provide seven Council run Care Homes across the County providing 248 beds	50	50	0	More efficient use of residential care home staff by reducing agency costs (net gain)
Total Homes & Safer Communities			115	115	0	

Support Services

Support Services	1,957	The service provides business support for Social Care. The functions include payment of creditors, management of transport and premises; the assessment and collection of income for residential and non residential services; and general business support	34	34	0	Rationalisation of staffing structure with the Business Support Unit
Support Services	1,957	The service provides business support for Social Care. The functions include payment of creditors, management of transport and premises; the assessment and collection of income for residential and non residential services; and general business support	12	12	0	Reduction in Supplies and Services budgets, by reducing postage and printings costs.
Support Services	0	The service provides business support for Social Care. The functions include payment of creditors, management of transport and premises; the assessment and collection of income for residential and non residential services; and general business support	23	23	0	Review of Transport for service users, making better use of the buses available, and increasing contracted in work
Total Support Services			69	69	0	

Community Services Total	292	296	-4
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Policy - on Target

NOTHING TO REPORT

SOCIAL CARE & HEALTH SCRUTINY COMMITTEE

19TH NOVEMBER 2020

Impact of COVID-19 on Carmarthenshire's Adult Social Care Services

To consider and comment on the following issues:

That the report is accepted, and that the immediate and longer-term impact of Covid-19 is considered.

Reasons:

To provide Scrutiny Committee with a position statement regarding how adult social care services have managed the first phase of the pandemic and highlight the service priorities going forward.

To be referred to the Executive Board / Council for decision: **NO**

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER: -

Cllr. Jane Tremlett (Social Care & Health Portfolio Holder)

Directorate Communities Jake Morgan Report Author Avril Bracey Alex Williams Jonathan Morgan Chris Harrison	Designations: Director of Community Services Head of Adult Social Care Head of Integrated Services Head of Homes and Safer Communities Head of Strategic Commissioning	Tel Nos./ E Mail Addresses: 01267 242492 Abracey@carmarthenshire.gov.uk
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EXECUTIVE SUMMARY
SOCIAL CARE & HEALTH SCRUTINY COMMITTEE
19TH NOVEMBER 2020

**Impact of COVID-19 on Carmarthenshire's Adult
Social Care Services**

BRIEF SUMMARY OF PURPOSE OF REPORT

This document is a position statement regarding the Covid-19 pandemic's impact on Adult Social Care and includes Integrated Services, and Commissioning.

The report describes how we managed the first phase of the pandemic, lessons learnt and how this is informing our priorities going forward.

DETAILED REPORT ATTACHED?

Yes

CONSULTATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Avril Bracey

Head of Adult Social care

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	NONE	YES	YES	NONE	YES	YES

1. Policy, Crime & Disorder and Equalities

1. We must make sure that we learn from this unprecedented experience as we reintroduce our services and re-set our strategic and operational priorities. We must identify our key learning points at a service and organisational level.
2. We will need to align our vision and business plans with the revised corporate '*Moving Forward in Carmarthenshire 5 Year Plan*', *Corporate Strategy* and *Well-being Objectives*.
3. The COVID-19 pandemic has led to inevitable widespread changes to the way in which services are delivered by local authorities. We will need to reprioritise services and our resources in budget setting.
4. It is critical that Local Authorities involve those who use services and their carers and adhere to equality policies when resetting social care service priorities.

3. Finance

Initially we did see reduced demand for some services, but we are also now seeing an increased demand for some services and this will impact on the budget going forward. We have seen some challenges in achieving our predicted PBB this year. We are therefore reviewing our PBBs for the remainder of the year and into 2021/2022, so that we have realistic projections going forward.

4. ICT:

Digital solutions will play an ever-increasing role in shaping what we do. Technology and forms of virtual communication have been invaluable through this time

5. Staffing:

Staffing has remained relatively stable during the pandemic and staff have demonstrated remarkable resilience. The pandemic has required our workforce to be flexible and adaptive and this will need to continue in the long-term due to future uncertainties. A workforce strategy is currently being developed to determine future workforce requirements.

6. Physical Assets

Significant implications on current and future use of physical assets, with greater challenges for building based services including reduced capacity, enhanced infection control and safe working practices.

IMPLICATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Avril Bracey

Head of Adult Social Care

1. Local Member(s)- N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – Monthly meetings with trade unions ongoing. Corporate staff surveys informing service. Regular team meetings and briefing ongoing via Teams online.

**EXECUTIVE BOARD PORTFOLIO
HOLDER(S) AWARE/CONSULTED:**

YES

Cllr J. Tremlett, Executive Board Member for Social Care & Health has been kept up to date regarding how we have managed the pandemic, our recovery plans and priorities going forward. Cllr. Tremlett is fully supportive and thanks staff for their dedication during this challenging time.

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

These are listed below.

Title of Document	Locations that the papers are available for public inspection
Impact of COVID-19 on Carmarthenshire Executive Board Report 19 th October 2020	CCC Website

Impact of COVID-19 on Carmarthenshire's Adult Social Care Services

Social Care & Health Scrutiny Committee
19th November, 2020

carmarthenshire.gov.uk



Health and Social Care Scrutiny Report: Covid-19 Position Statement.

Introduction

Throughout this emergency our priority has been to continue to support those who receive services and their families, to do this safely, to protect staff and the people of Carmarthenshire. We have not experienced the infection rates or deaths that some Local Authorities have, but we remain vigilant with our governance processes and infection control, in order that we ensure this position is sustained.

1. Impact of Covid on Services

From an Integrated Services and Adult Social Care perspective, we have tried as far as possible, to maintain business as usual. We have continued to support people who need our help in the community and need support to be discharged from hospital. We have continued to offer Information Advice and Assistance (IAA) in line with the requirements of the Social Services and Wellbeing (Wales) Act and carried out social care assessments where required.

Tribute should be paid to our remarkable care staff and managers whose commitment in dealing with the most difficult of situations has been exceptional. The most significant area of risk and greatest impact of Covid -19 has been in relation to the Care Home Sector and Carmarthenshire has experienced a number of outbreaks and the sector, which includes our in-house and commissioned provision, has faced huge challenges to care for those who were very frail, and for some, sadly at the end of their life. Again, we acted swiftly. We were among the first to put a 'no visitors policy' in all homes and subsequently not to allow admissions without a confirmed negative test. Actions to support homes included:

- **The issuing of PPE**
- **Increased Testing**
- **Revised Admission Criteria**
- **Improved Infection Control**
- **Financial Support**

Visiting Care Homes by families and friend has, and remains, a challenge. We are looking, however, post the latest circuit breaker, to implement a plan to allow managed internal visits, balancing infection control issues with the need for residents to see their loved ones.

A Regional (West Wales) Care Homes Risk and Escalation Policy was developed, to ensure a whole system coordinated approach to risk and collaborative responsibility to respond to the Covid-19 challenge. Work is currently being progressed to develop this approach for domiciliary care.

Unfortunately we had to close all day services for Older People at the start of the pandemic, due to the vulnerability of the client group to Covid-19, together with the challenges surrounding social distancing in our buildings and on transport. We also

had to suspend all planned respite in care homes, due to the challenges that care homes faced in managing the spread of the virus.

In terms of our in-house care homes we have faced the following challenges:

- Increased number of vacant beds.
- Financial impact in terms of increased staffing needed due to shielding staff and residents being isolated; and
- Managing the mental and physical impact on staff e.g. Additional workload, dealing with end of life situations with little or no family involvement and pressures for the teams.

Day services for older people currently remain closed and it is difficult to envisage how they can reopen before there is either a vaccine, or community transmission of the virus ceases. We are therefore now looking at an alternative offer. We have started to re-offer planned respite at one Local Authority run care home, to see whether we can safely start to roll this out going forward. Emergency respite can still be arranged at a range of care homes across the County on a risk assessed basis, subject to a negative Covid-19 test and isolation for 14-days on admission to the care home.

In relation to Learning Disability and Mental Health day service, at the start of the pandemic Welsh Government introduced guidance to protect people and to prevent the spread of coronavirus. In response to this, the Local Authority took the decision to suspend our building-based services.

Whilst some buildings have been closed, we have continued to provide care to our most vulnerable and we have in some instances provided support in buildings following robust risk assessments. Our current position is that we are now looking at how some support services can be re-introduced safely into the community. However, this will be on a significantly reduced basis, so that we can maintain everyone's safety. Many services will not operate as they previously did. They will not be able to offer the range of activities or be able to support as many people as they did previously, as our priority at the current time is to keep everyone safe.

Most of the care and support in Carmarthenshire is delivered by the independent commissioned sector. The Commissioning team in Carmarthenshire has played a significant part in supporting these services during the pandemic. The range of support has included:

- Coordination of the numerous communications and guidance.
- Coordination and supply of PPE
- Proactive communications including a 24/7 helpline at the peak of the pandemic.
- Collaborating with health colleagues to produce daily reports to monitor escalation and risk.
- Initiating provider performance arrangements to address any Covid-19 or other concerns in relation to service provision.

2. Changes to service provision due to Covid

We have inevitably, had to change the way we do things, and wherever possible we have tried to support people virtually when providing IAA or undertaking assessments. We have however, also continued to visit people at home when needed on a risk assessed basis, to ensure that our assessments are thorough to inform what support we might be able to provide.

At the start of the pandemic new legislation was introduced to relax the requirements of the Social Services and Wellbeing (Wales) Act. Carmarthenshire County Council did not feel the need to use this legislation and has continued as normal, but there is currently a national consultation ongoing, as to whether this legislation needs to be maintained going forward.

In relation to Safeguarding of Adults, we have seen an increase in safeguarding activity and multi-agency forums have continued to meet virtually. We were part of a Regional Multi Agency Covid-19 response group which met weekly. MAPPA, MARAC and VAWDASV arrangements also continued.

A robust regional approach to managing new and existing Deprivation of Liberty Safeguard authorisations has been agreed, in the light of us being unable to visit care homes. This approach ensures the principles of the Mental Capacity Act are upheld and is consistent with the guidance received from Welsh Government

Within Learning Disability Services, virtual activities have been arranged via skype or teams and individuals have accessed buildings on a 'one to one' basis where this has been necessary. Activity packs have been delivered to people's homes and home visits have also been facilitated to support families.

Carmarthenshire has been working with its TEC trading company Llesiant Delta Wellbeing, to develop a TEC Prevention Strategy for the region over the last twelve months. This has proved particularly valuable during this crisis. The programme combines proactive integrated tele-monitoring and wellbeing calls to those who were shielding, with a rapid response and community-based support. Delta has also increased front door Capacity through the Information, Advice and Assistance Services.

Lifelines and iPads have also been provided to promote social inclusion to those who are most vulnerable. Delta has conducted approximately 5,000 calls to residents in Carmarthenshire that received shielding letters from Welsh Government, to ensure they had everything they needed to stay safe during these difficult times. A quantity of 80 iPads was distributed to care home residents to keep in touch with their loved ones.

We have a well-resourced centralised distribution system that can deliver PPE 7 days a week, 24 hours a day. When we have identified a small number of providers not following the guidance, all have complied after intervention and support from our commissioning team

3. Workforce implications

At the onset of the pandemic, a central deployment hub was created where services could make requests for additional staff and offer staff that could assist with front line operations. Residential and domiciliary care have benefited from these arrangements. Staff from leisure and day services moved into domiciliary care and staff from day services moved into residential care and day services staff also helped out in residential care. Staff in administrative roles, all Integrated Services staff and staff in the Mental Health, Learning Disability, Transition and Substance Misuse have continued in their ordinary roles, as these have been essential to allow us to deliver business as usual, and also respond to the specific requirements of the pandemic. A very small proportion of these staff was asked to shield, so there has been a minimal impact on the workforce.

Engagement has been maintained with the Trade Unions via the Communities Department Trade Union forum, and issues have been addressed as needed.

We have had to adapt our practices to ensure that staff undertaking essential visits to people at home, and in hospital, wear PPE and follow good infection control guidance. Risk assessments are in place to support this. This has been a particular challenge for our Approved Mental Health Practitioners, who have had to continue undertaking Statutory Mental Health Act assessments, often in very challenging and high-risk circumstances.

Staff have been outstanding throughout the pandemic, in continuing to support people in our communities, and also take on challenges that they would never previously have foreseen; for example, in helping care homes to manage Covid-19 outbreaks. We are conscious that this has been a hugely difficult time for staff managing both work and challenging situations at home, and staff have been exemplary in the commitment and dedication they have shown.

4. Service user and carer implications

We noticed at the start of the pandemic, that a high volume of people decided to cancel or reduce their care at home or day provision, as they wanted to minimise the number of people coming into their homes and families were able to offer more care, due to people being furloughed and unable to go to work. Whilst we have of course supported this approach, we have continued to maintain regular contact with those people that chose to do this, in order to make sure that they have the appropriate level of support as time has gone on. As people have returned to work, we have noticed that a number of people have contacted us again to restart their support.

We have been hugely conscious of the impact of the pandemic on carers as well as the individuals we support, so we are currently consulting on a proposed model for alternative support for day services for older people. As part of this consultation, we will be asking people how we can also support respite in different ways.

We have worked closely with stakeholders, particularly Carers Trust Crossroads Sir Gar and the WWCDG to maintain awareness of the impact COVID has had on unpaid carers (existing and new carers).

CCC has utilised this intelligence to implement a PPE procedure and the Carers Resilience Project.

The Carers Resilience project seeks to provide a comprehensive range of safe responses to support wellbeing and promote the caring relationship through these worrying times. These responses range from preventative services such as the Carers Emergency Card and Response, Connect, Carers Information Service to residential respite in a care setting. The project gives structure to the offer of support that is safely available to us, and a model that enables fair and equitable use of resources. The project is adapting as the year progresses, in line with the needs of carers. Consultation is underway to engage carers in shaping future arrangements for support.

The recent Strategic Partnership Board for carers afforded us the opportunity to reflect over the COVID period, and it was beneficial to note the excellent work of the third sector to continue to support people across service areas to feel connected and supported.

Whilst we generally suspended our building-based day services in Learning Disability, some remained open to enable 'one to one' support for those individuals and families who needed it. These were in emergency situations and were subject to robust risk assessments.

Those who use services have welcomed the opportunity to get involved in the virtual programme of day activities, and feedback from individuals and carers is that this has provided some respite from the pandemic and been beneficial for their wellbeing.

5. Financial issues

Across the Mid and West Wales region, Covid related funding was made available to support the commissioned care sectors from the Welsh Government Hardship fund. In West Wales, there was consistency in application of payments to the care home sector of £50/ person/ week for LA commissioned placements. Furthermore, detailed work has been undertaken which has included additional payments for 'outbreak' care homes linked to voids.

At the height of the pandemic we saw an overall reduction in the number of funded residential and nursing placements for older people. We also saw an overall reduction in the number of funded external domiciliary care hours. Both did have a positive effect on the budget. This has now returned to near normal levels and in some areas, demand is increasing.

Within Mental Health and Learning Disability we did see a slight increase in residential placements and high cost community packages, as the work to place people in alternative settings was paused for the first six months of the pandemic. We are

gathering evidence to forecast demand and budget pressures for 2020/2021 and the impact of Covid-19 on services areas such as Mental Health, Substance Misuse and Safeguarding.

We have seen some challenges in achieving our predicted PBB this year. We are reviewing our PBBs for the remainder of the year and into 2021/2022, so that we have realistic projections going forward.

6. Communication and engagement

Good and regular communication has been critical to supporting staff, as well as recognising the achievements of staff and taking each opportunity to thank them. The use of technology has meant that we are probably in much more regular contact with each other and have taken the opportunity to have regular short meetings. This is something that we would want to continue going forward.

There is regular communication with staff via the internet, newsletters, individual letters and published guidance. Team meetings have continued via teams and training modules are being made available via e-learning programmes, wherever possible.

Within Adult Social Care and Integrated Services, staff have kept in touch with individuals and families so that we can determine when people may be struggling and respond in a timely fashion. Those who used services and their carers also received regular letters to update them on what was happening with front line services.

During the peak of the pandemic, the Divisional Management team met daily to respond to immediate issues, make decisions and agree actions and priorities. Regular contact has also been maintained between Heads of Service and the Executive Board Member, to provide regular briefings regarding issues as they develop.

7. Moving forward

We must make sure that we learn from this unprecedented experience as we reintroduce our services and re-set our strategic and operational priorities. It is not going to be a case of restarting and getting back to the way we were. This is an opportunity to refresh and renew. Recovery Groups have been set up and we are focusing on recovery plans to sustain services following the crisis. Moving forward we will:

- Continue to change and adapt the way we work. For example, we will not be able to fully reopen our day services buildings for some time, to comply with social distancing and minimise risk of infection.
- Continue with virtual activities and provide a service to those most at risk safely. This will impact on families and carers who will continue to need support. So, we will need to do this creatively.
- Escalate our modernisation plans for some services e.g. less building-based services, agile working.

- Require our workforce to be flexible and adaptive in the long term in the event of future uncertainties.
- Prioritise and transform services to respond to those who are most vulnerable.
- Respond to pressures in the health acute sector which are likely to increase as we enter the autumn/winter months.

We have seen that whilst the virus is devastating to our older population, many frail and elderly residents can and do recover. Early evidence locally is that the likelihood of recovery has a strong correlation with the general health of the resident before the infection. Moving forward, ensuring we can evidence that all residents receive the highest quality of health care based on their needs as individuals, will be a priority for us.

The immediate priorities are to maintain business as usual and look to implement the alternative options, to support those that previously attended building-based services. This is particularly critical to, both support individuals and their families, as well as managing the overall demand and budget of long-term care.

There is currently a risk that the need for residential placements and domiciliary care will increase at a faster pace than projected, in line with population growth, and due to the additional pressures on families/informal caring arrangements with no structured day services and limited respite available. Whilst we are doing everything we can to mitigate the risk, there is a likelihood that we will not be able to offer sufficient support at home to mitigate it entirely.

Pressures in the acute sector will also have a significant impact on social care community services, and in particular the care home and domiciliary care sector.

8. Lessons learnt.

Digital solutions will play an ever-increasing role in shaping what we do. Communication has improved significantly, through effective use of virtual technology and going forward, we need to get the right balance between virtual and 'face to face' contact, to make best use of time.

Technology and forms of virtual communication have been invaluable through this time.

Staff Resilience has been remarkable during this unprecedented time, but we are seeing general fatigue across services and fear regarding the future. We are aware of the need to ensure that staff access supervision, support, and occupational health interventions where necessary.

In the medium and longer term, the economic downturn itself will have persistent negative health effects, with these effects being worse for some groups than for others.

The centralisation of a 24/7 PPE hub to manage the distribution of PPE has been critical in managing our infection control. The appointment of a Senior Officer and team to oversee this as well as the Track and Trace programme, has been critical in controlling the spread of the virus.

One of the positive outcomes of the pandemic is the collaboration within the council and with external organisations. Attendance at multi agency meetings has improved and regular governance forums have enabled decisions to be made quickly, and identified risks responded to swiftly.

We have all had to change and adapt the way we work, and staff have been flexible and resilient to ensure that our essential services continue to be delivered. Those who use our services and their carers have also demonstrated resilience, patience and understanding during this very challenging time.

The pandemic has provided us with an opportunity to work innovatively and we will capitalise on this in our quest to continuously improve services. We have inevitably learnt a huge amount during the first wave, which stands us in very good stead to cope with a second wave. All our processes are in place to manage the various scenarios, so we are confident that we will be able to learn the lessons and manage the challenges ahead together.

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SOCIAL CARE & HEALTH SCRUTINY COMMITTEE 19th November, 2020

Social Care & Health Scrutiny Committee Annual Report 2019/20

To consider and comment on the following issues:

- That members consider and approve the Social Care & Health Scrutiny Committee's annual report for the 2019/20 municipal year.

Reasons:

- The Council's Constitution requires Scrutiny Committees to report annually on their work.

To be referred to the Executive Board / Council for decision: **NO**

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:

Cllr. J. Tremlett, Social Care & Health

Directorate

Chief Executive's

Name of Head of Service:

Linda Rees-Jones

Designations:

Head of Administration & Law

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**SOCIAL CARE & HEALTH
SCRUTINY COMMITTEE
19th November, 2020**

**Social Care & Health Scrutiny Committee
Annual Report 2019/20**

The attached report has been prepared in order to comply with Article 6.2 of the County Council's Constitution which states that a scrutiny committee must:

"Prepare an annual report giving an account of the Committee's activities over the previous year."

The report provides an overview of the workings of the Social Care & Health Scrutiny Committee during the 2019/20 municipal year and includes information on the following topics:

- Overview of the forward work programme
- Key issues considered
- Issues referred to or from Executive Board / Other Scrutiny Committees
- Task & Finish Review
- Development Sessions
- Member attendance at meetings

DETAILED REPORT ATTACHED ?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees-Jones Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NONE	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities – In line with requirements of the County Council's Constitution.

2. Legal - In line with requirements of the County Council's Constitution.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Linda Rees-Jones Head of Administration & Law

1. Local Member(s) - N/A

2. Community / Town Council - N/A

3. Relevant Partners - N/A

4. Staff Side Representatives and other Organisations - N/A

**EXECUTIVE BOARD PORTFOLIO
HOLDER(S) AWARE/CONSULTED**

NO

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Social Care & Health Scrutiny Committee Reports and Minutes		Meetings from September 2015 onwards: http://democracy.carmarthenshire.gov.wales/ieListMeetings.aspx? Committeeld=169

Social Care & Health Scrutiny Committee

Annual Report

2019 - 2020

Scrutiny
in Carmarthenshire



carmarthenshire.gov.uk

Cyngor **Sir Gâr**
Carmarthenshire
County Council



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Chair's Foreword



We are at the end of another municipal year and as Chair of the Social Care and Health Scrutiny Committee it is my pleasure to present our Annual Report for the year 2019 - 2020. The Annual Report gives an overview of the work undertaken by the Committee during the year.

Firstly, I would like to thank all committee members for their regular attendance and for their commitment in tackling the many challenges facing Health and Social Care. These are very demanding times and as a committee we would like to thank all our officers and staff for their dedication and hard work in ensuring that the residents of Carmarthenshire, particularly the elderly and vulnerable, receive the very best care.

Our Scrutiny Committee continues to arrange pre-meetings prior to the full Committee meeting. Pre-meetings, which are informal, have proved helpful in dealing with minor queries, thus allowing more valuable time for detailed scrutiny of agenda items during the meeting itself.

In consultation with officers, preparing and monitoring the Forward Work Programme is an important aspect of the Committee's remit. All members have an input, the Forward Work Programme is regularly reviewed during the year and additional items added as required.

The Well-being of Future Generations (Wales) Act emphasises partnership working. This has always been extremely important within Social Care and Health and we appreciate the opportunity of working together with our partners, particularly the Hywel Dda University Health Board, the Regional Partnership Board and the many Voluntary Organisations within Carmarthenshire that provide such invaluable support to the residents of our County. By working together, we can accomplish so much more, as we all strive towards the common goal of continually improving our social care services.

During the year the Task and Finish Group completed their review relating to "The Impact of Loneliness and Isolation within Carmarthenshire". The review recommendations were presented to and accepted by the Executive Board in September. Progress on implementation of the recommendations has been delayed due to the departure of Neil Edwards, Interim Head of Integrated Services. The Committee would like thank Neil for all his work and wish him all the best for the future. The topic chosen for review by the seven members, cross-party, Task and Finish Group for 2019 - 2020 is "Early Intervention and Prevention of Suicide in Carmarthenshire". A scoping exercise has already been completed and information

received from the Samaritans Association, the “Jac Lewis Foundation” and the “Twilight Sanctuary”.

During 2019 - 2020 Member development sessions included “Fulfilled Lives”, “Social Prescribing” and the Red Cross Home from Hospital Service. During the year a wide range of topics and reports were considered, including reviews of the Revenue and Capital Budget Reports, Quality Assurance Arrangements, Adult Social Care Compliments and Complaints, Adult Safeguarding and Delayed Transfers of Care. In considering these detailed reports, members were able to appreciate the hard work and dedication of our Health and Social Care Staff.

Committee members were delighted on being informed in November that the bid to Welsh Government for Transformation funds had been successful and members thanked the officers concerned for securing the funds on behalf of Carmarthenshire. The Committee received a presentation relating to the three programmes of delivery: - “Proactive Technology Enabled Care”, “Fast Tracked Consistent Integration” and “Creating Connections for All”.

I would like to extend my sincere thanks to the Officers who have been in attendance at our Scrutiny meetings. Thank you for your guidance, expert advice, and informative presentations. A special thanks to Councillor Ieuan Wyn Davies, my Vice-Chair for the past two years, for his valued assistance and a special thanks to Councillor Jane Tremlett, Social Care and Health Executive Board Member for regularly attending and supporting our Scrutiny Committee meetings throughout the year. Sincere thanks and appreciation to our Democratic Support Officer, Emma Bryer, for her guidance and support. Emma is greatly valued as our Support Officer, both for her preparation work beforehand and for ensuring that the Scrutiny meetings run smoothly.

At the beginning of the municipal year, in May 2019, no - one would have for seen how the year would end - a worldwide pandemic and Covid 19 causing the Government to enforce a complete lock down. Life has taken on a new perspective; most staff have been working from home and many have been re-deployed to ensure essential services are maintained. The need to care for the elderly and vulnerable has never been more necessary or more important. Our Officers and our Council Employees are to be thanked and commended for their resilience, their resolve and their determination to do all they can for those in need. To all those who have been prepared to go the extra mile during these difficult times - **“Thank You and Well done”**.

Councillor Gwyneth Thomas
Chair of Social Care & Health Scrutiny Committee

1. Introduction

The scrutiny function is a key element of the County Council's governance arrangements and decision making process. Although not a decision-making body, Scrutiny is at its most effective when it grasps the potential to influence and inform decisions made by both the Council and partner bodies affecting the County.

Article 6.2 of the Council's Constitution requires all Scrutiny Committees to "*prepare an annual report giving an account of the Committees activities over the previous year.*"

The main aim of the report is to highlight the work that has been undertaken by the Social Care & Health Scrutiny Committee during 2019/20. It aims to provide Members with an opportunity to reflect on the achievements during the year and to identify what worked well and where improvements could be made. This analysis is instrumental in developing scrutiny. In addition, this report may aid to facilitate discussions on items which could be identified for inclusion within future work programmes.

The Committee is chaired by Councillor Gwyneth Thomas and is made up of 14 Elected Members. Support is provided by the Democratic Services Unit and other Council officers as and when required.

2. Overview of the work of the Committee in 2019/20

2.1 Number of Meetings

The Scrutiny Committee held 6 meetings plus a joint meeting with the Environment & Public Protection Scrutiny Committee during the 2019/20 municipal year. Two meetings were cancelled during the year.

At the request of the Chair of the Education and Children Scrutiny Committee, the joint meeting scheduled to take place in July was cancelled. However, the scheduled report "Draft Annual Report of the Statutory Director of Social Services 18/19" was included on the agenda in the Health & Social Care Scrutiny meeting held on the 3rd July.

The December budget consultation meeting was cancelled due to the delay in the budget settlement information being received from Welsh Government. The budget consultation reports were provided to the Committee at the meeting held in January.

The April meeting was cancelled as the UK was placed on an enforced lockdown due to the coronavirus pandemic. The reports will be moved to the next earliest meeting.

2.2 The Forward Work Programme

The Scrutiny Committee develops its own Forward Work Programme (FWP). The Committee consulted with officers to identify items to be considered by the

Committee for the forthcoming year. This involved the inclusion of standard items such as performance, budget and action plan monitoring reports. Additional reports were also requested by members at meetings throughout the year and the Forward Work Programme was amended accordingly. In the main, meeting agendas were consistent with those outlined in the FWP.

The concept and development of the Forward Work Programme and the process for its agreement has allowed each Scrutiny Committee to determine its own agendas. The benefits of such an approach has led to an improved level of debate and input during Scrutiny Committee meetings.

The Well-being of Future Generations (Wales) Act 2015 places long term sustainability at the forefront of how public services are designed and delivered and it places emphasis on public bodies to work in partnership with each other and the public to prevent and tackle problems.

The Social Care & Health Scrutiny Committee's key responsibilities are:

- Social Services for Older People including Nutritional Standards
- Adults with Learning Disabilities
- Support for Carers
- Mental Health Services
- Safeguarding of Adults
- Integration of Health and Social Care Services
- Dementia Services

To compliment the work undertaken during formal meetings, the Committee also undertakes other scrutiny functions such as Task and Finish, visits to establishments falling within its remit together with member development sessions.

2.3 Performance Monitoring / Strategic Issues

Performance Monitoring Reports - One of the principal roles of Scrutiny Committees is to monitor the performance of services and functions within its remit. They undertake this work mainly through the consideration of performance monitoring reports and various action plan monitoring reports. The performance monitoring reports provide a balanced picture of performance across the relevant service areas. The Social Care & Health Scrutiny Committee received the Performance Monitoring Report for the Council's 2018/19 Wellbeing Objectives at the meeting in July and September 2019. The reports mainly focussed on underperforming indicators.

Carmarthenshire County Council's Draft Annual Report 2018/19 - As part of its performance monitoring role the Committee received relevant information from the Council's key strategies and plans. In July 2019 the Committee considered the Council's draft Annual Report for 2018/19 which included an overview of 2018/19 performance, progress reports for all 15 Well-being objectives. The

report also provided additional performance information on out-turn data and National Survey for Wales Results.

[Draft Annual Report of the Statutory Director of Social Services 2018/19](#) - There is a statutory requirement for the Director of Social Services to report annually to their Council on the delivery and performance as well as plans for the improvement of the whole range of Social Services. This report was initially due to be presented at the joint scrutiny meeting with the Education & Children Services Scrutiny Committee, but this was cancelled by the Chair of that committee and was presented to the Social Care & Health Scrutiny Committee in July.

[Outcomes](#)

[The Committee resolved that a report be provided on the Delayed Transfer of Care.](#)

[The report was circulated to the Committee in September.](#)

[Communities Departmental Draft Business Plan 2020 - 2023](#) – In January the Committee considered the Communities Departmental Draft Business Plan 2020 - 2023 which detailed the department's aims, objectives and priorities during 2020-23. This provided the Committee with an opportunity to consider and comment upon the priorities outlined for the department for the three-year period.

[Actions & Referrals](#) - During the course of the municipal year several requests for additional items are made by members of the Committee to assist them in discharging their scrutiny role. Actions & Referrals updates are presented to Committee which provide an update on progress in relation to these requests.

2.4 Revenue & Capital Budgets

[Budget Monitoring Reports](#) - The Committee received reports on the departmental and corporate revenue and capital budgets at the meetings held in May, July, September, November, January and March. These reports enabled members to monitor the level of spend in each area and the progress made in connection with any capital works.

[Revenue Budget Strategy Consultation 2020/22-2023](#) - As well as monitoring the current budget, the Committee was also consulted on the Revenue Budget Strategy 2020/22 to 22/23. The report provided the Committee with the current proposals for the Revenue Budget Strategy for 2020/21 together with the indicative figures for the 2021/22 and 2022/2023 financial years.

[Outcomes](#)

[The Committee resolved that a position statement be provided regarding the vacant social work posts. The position statement was circulated in October.](#)

2.5 Adult Social Care Complaints and Compliments Report

The Committee considered the above-mentioned report at the Committee meetings in May and November which summarised the number and type of complaints and compliments received and detailed the service area to which they related.

2.6 Annual Report On Adult Safeguarding And Deprivation Of Liberty Safeguards (DoLS) (2018-19)

The Committee considered the above-mentioned report at the Committee meeting in July which provided information on the role, functions and activities undertaken by the Authority regarding Adult Safeguarding and the implications of the Social Services and Well Being (Wales) Act 2014.

2.7 Care Inspectorate Wales Inspection of Older Adults' Services

The Committee considered the above-mentioned report at the Committee meeting in November which provided an overview of the inspection undertaken by the Care Inspectorate Wales (CIW) and Healthcare Inspectorate Wales (HIW). The Inspection explored how well Carmarthenshire County Council with its partners was promoting independence and preventing escalating needs for older people.

2.8 Social Care & Health Scrutiny Committee Annual Report 2018/19

The Committee considered the above-mentioned report at the Committee meeting in September which in accordance with Article 6.2 of the Council's Constitution provided an overview of the Committee's activities over the previous year.

2.9 Welsh Government Transformation Funded Programme in Carmarthenshire

In November the Committee received a presentation providing an overview of the three programmes of delivery – Proactive Technology Enabled Care, Fast Tracked Consistent Integration and Creating Connections for All.

2.10 Services & Support for Children & Young People with Mental Health Issues

The Committee was due to consider the above report at its meeting in April which had to be cancelled due to the coronavirus. This will be carried over into the next reporting period.

2.11 Additional Reports & Information Requested

During the course of the year, the Committee requested reports on the following topics to be included in the Forward Work Programme:-

- Delayed Transfer of Care (DTOC) – received via email in 16/09/2019
- Quality Assurance Survey Analysis on the Local Authority Care Homes – received via email 31/10/2019
- Older People Demographics – received via email 06/11/2019
- Discharge to Recover – pathways – received via email 23/01/2020

3. Other Scrutiny Activity

3.1 Task and Finish

“A review of the impact of loneliness in Carmarthenshire”

At the Committee’s Scrutiny Meeting held in July 2019 the Committee approved the above report. This report was then presented to the Corporate Management Team (CMT) in July and was approved by the Executive Board in September.

Unfortunately, due to the departure of the Interim Head of Integrated Services who had been assigned responsibility for the delivery of the recommendations there has been no reported progress on delivery to date. It is hoped that once the newly appointed Head of Integrated Services is in post work can recommence.

“Early Intervention & Prevention of Suicide in Carmarthenshire”

At the Committee’s Pre-Meeting held in September 2019 the Committee considered a number of potential suggestions and agreed to undertake a Task & Finish review into Early Intervention and Prevention of Suicide in Carmarthenshire. The membership of the Task & Finish Group are as follows:

- | | |
|-----------------------------------|-------------------------|
| • Cllr. Gwyneth Thomas (Chair) | • Cllr. Louvain Roberts |
| • Cllr. Ieuan Davies (Vice Chair) | • Cllr. Ken Lloyd |
| • Cllr. Emlyn Schiavone | • Cllr. Amanda Fox |
| • Cllr. Dorian Williams | |

The Task & Finish Group met a total of 3 times and due to the coronavirus pandemic 2 further meetings had to be cancelled.

3.2 Development Sessions

The following all member development sessions / member seminars were held during 2019/20:-

- Mod.Gov training (Delivered by Civica) – May
- Swansea Bay City Deal Seminar – June
- County Lines & Counter Terrorism Seminar – June
- Conservations & Biodiversity Seminar – June

- Life Science & Wellbeing Village Seminar – July
- Code of Conduct Training – July
- Canfod Cartref – July
- Carmarthenshire 50+ Annual Forum Event - September
- Schools Budget – November
- Digital Connectivity Seminar – December
- Net Zero Carbon Plan Seminar – January
- Dyfed Pension Fund Governance & Investments - March

In addition to the above, several departmental budget seminars were held.

The Committee also received the following updates / presentations at the Scrutiny Committee development meetings during the course of the year:-

- Carmarthenshire is Kind (June)
- Intermediate Care (September)
- Healthier Wales Strategy (September)
- Update on Continuing Care / NHS Summit (September)
- Fulfilled Lives (Domiciliary Care / Dementia) (December)
- Social Prescribing (December)
- Workforce Development Plan / Developing and Sustaining the Workforce - (December)
- LDP Planning Policy Update (December)
- Red Cross – Home from Hospital Service – March
- Financial Training - March

4. Challenges

The past year has been a challenging period for the Authority and the Committee has continued to be constructive in its role in scrutinising performance and contributing to policies and decisions. Social Care & Health area was placed under significant pressure during the Coronavirus pandemic, but everyone involved performed over and above expectations to ensure residents were well looked after.

5. Future Work

The Committee has made significant progress and will continue to concentrate on topics where Members' input will result in positive outcomes to drive forward service improvement. To ensure that the best use is being made of meeting time and with the benefit of the added value of pre-meetings, the Committee is keen to achieve a more streamlined scrutiny process.

The future work of the Committee will be considered as part of the Forward Work Programme planning session. The FWP will continue to be monitored during the course of the year, together with the Executive Board Forward Work Programme.

6. Support for the Scrutiny Function

Support for Carmarthenshire County Council's Scrutiny function is provided by the Democratic Services Unit, based in the Administration & Law Division of the Chief Executive's Department.

Support for the Scrutiny function includes:

- Formulating, in accordance with the FWP, and despatching agendas for Scrutiny Committee meetings a minimum of 4 working days prior to the meeting;
- Providing support and constitutional advice to the Scrutiny Committees and to members of those Committees as well as producing minutes of their meetings and ensuring items arising from those meetings are actioned;
- Giving support and advice in relation to the functions of the Council's Scrutiny Committees to executive and non-executive members of the Council and its officers;
- Managing the strategic development of Scrutiny in Carmarthenshire through engaging in national and regional Scrutiny networks and initiatives, supporting the Chairs and Vice-Chairs of Scrutiny Forum and meetings of the Scrutiny Chairs and Vice-Chairs with the Executive Board;
- Advising and supporting the implementation of the requirements of the Local Government (Wales) Measure 2011 as and when guidance is published;
- Managing the co-ordination and development of the Scrutiny Committees' forward work programmes in conjunction with Scrutiny Committee members;
- Managing and co-ordinating Scrutiny review work, including the administration of scrutiny task and finish groups, assisting in writing reports in conjunction with the groups and assisting in the implementation and monitoring of completed reviews;
- Assisting with the Scrutiny member development programme.

For more information on Scrutiny in Carmarthenshire including forward work programmes, task and finish reports and annual reports, visit the County Council's website at: www.carmarthenshire.gov.wales/scrutiny

To contact the Democratic Services Unit, please call 01267 224028 or e-mail scrutiny@carmarthenshire.gov.uk

7. Attendance

Attendance by members of the Social Care & Health Scrutiny Committee during the 2019/20 year is shown in the table below. A total of 7 meetings were held including the joint the joint meeting with the Environmental & Public Protection Committee held on the 10th June 2019.

Scrutiny Committee Member	No. of meetings attended	%
Cllr. Sue Allen	7	100
Cllr. Kim Broom	7	100
Cllr. Ieuan Wyn Davies	6	86
Cllr. Karen Davies	5	71
Cllr. Rob Evans	7	100
Cllr. Tyssul Evans	7	100
Cllr. Amanda Fox	4	57
Cllr. Gary Jones	6	86
Cllr. Jean Lewis	5	71
Cllr. Ken Lloyd	5	71
Cllr. Louvain Roberts	5	71
Cllr. Emlyn Schiavone	6	86
Cllr. Gwyneth Thomas	7	100
Cllr. Dorian Williams	6	86
Substitutes	No. of meetings attended	
Cllr. Deryk Cundy	3	
Cllr. Jeanette Gilasbey	1	
Cllr. Susan Phillips	1	
Cllr. Dorian Phillips	2	
Executive Board Member	No. of meetings attended	
Cllr. Jane Tremlett	3	

Attendance at the Social Care & Health Scrutiny Development Sessions shown in the table below.

Committee Member	10/06/19	24/09/19	17/12/19	05/03/20	Total %
Cllr. Sue Allen	1	1	1	1	100%
Cllr. Kim Broom	1	1	1	1	100%
Cllr. Ieuan Wyn Davies	1	1	1	0	75%
Cllr. Karen Davies	1	1	1	1	100%
Cllr. Rob Evans	0	0	0	0	0%
Cllr. Tyssul Evans	1	1	1	1	100%
Cllr. Amanda Fox	0	0	0	1	25%
Cllr. Gary Jones	1	1	0	1	75%
Cllr. Jean Lewis	1	1	1	1	75%
Cllr. Ken Lloyd	0	1	1	0	50%
Cllr. Louvain Roberts	0	0	1	0	25%
Cllr. Emlyn Schiavone	1	0	1	1	75%
Cllr. Gwyneth Thomas	1	1	0	1	75%
Cllr. Dorian Williams	1	0	1	1	75%

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SOCIAL CARE & HEALTH SCRUTINY COMMITTEE 19th November, 2020

SOCIAL CARE & HEATH SCRUTINY COMMITTEE FORWARD WORK PROGRAMME FOR 2020/21

To consider and comment on the following issues:

- That the Committee confirm its Forward Work Programme for 2020/21 – for November 2020 to April 2021.

Reasons:

- The County Council's Constitution requires scrutiny committees to develop and publish annual forward work programmes that identify issues and reports to be considered during the course of the municipal year.

To be referred to the Executive Board / Council for decision: **NO**

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER: N/A

Directorate Chief Executive's Name of Head of Service: Linda Rees-Jones Report Author: Emma Bryer	Designations: Head of Administration & Law Democratic Services Officer	Tel Nos. / E Mail Addresses: 01267 224010 lrjones@carmarthenshire.gov.uk 01267 224029 ebryer@carmarthenshire.gov.uk
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**SOCIAL CARE & HEALTH
SCRUTINY COMMITTEE
19th November, 2020**

**Social Care & Health Scrutiny Committee
Forward Work Programme for 2020/21**

Purpose of the Forward Work Programme

Article 6.2 of the County Council's Constitution states that: *"Each scrutiny committee is required to develop and publish an annual forward work programme, identifying issues and reports to be considered during the course of a municipal year"*.

The development of a work programme:

- Provides an opportunity for members to determine the priority issues to be considered by their scrutiny committee over the course of the next year.
- Provides a focus for both officers and members and is a vehicle for communicating the work of the Committee to the public. The programme (see attached report) will be published on the council's website www.carmarthenshire.gov.uk/scrutiny and it will be updated on a quarterly basis.
- Ensures agreement of provisional agendas for scheduled scrutiny meetings within the council diary. The Programme is a flexible document that can be amended to reflect additional meetings and agenda items during the course of the year.

The draft Forward Work Programme includes statutory and annual reports as well as those reports requested by the Committee during the course of previous meetings.

DETAILED REPORT ATTACHED ?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees-Jones Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NONE	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities – In line with requirements of the County Council's Constitution.

2. Legal - In line with requirements of the County Council's Constitution.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Linda Rees-Jones Head of Administration & Law

1. Local Member(s) - N/A

2. Community / Town Council - N/A

3. Relevant Partners - N/A

4. Staff Side Representatives and other Organisations - N/A

**EXECUTIVE BOARD PORTFOLIO
HOLDER(S) AWARE/CONSULTED**

NO

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Social Care & Health Scrutiny Committee Reports and Minutes		Meetings from September 2015 onwards: http://democracy.carmarthenshire.gov.wales/ieListMeetings.aspx?Committeed=169

SC&H Scrutiny Committee – Forward Work Programme 2020/21

19th November 20	22nd December 20	27th January 21	11th March 21	20th April 21	Joint Scrutiny E&PP + SC&H (TBC)
Covid-19 Position Statement	Covid-19 Update – Including workforce & carers update	Covid-19 Update – Include mental health update	Budget Monitoring 2020/21	Communities Department Business Plan 2021/22 – 23-24 (TBC)	Area Planning Board's Drug & Alcohol Misuse Annual Report (TBC)
Budget Monitoring 2020/21	Progress report following CIW Inspection of Integrated Services	Revenue Budget Consultation 2021 – 2023	Older People's Day Services Recovery Plan	Compliments & Complaints Report (TBC)	Area Board Substance Misuse Service Annual Report (TBC)
SC&H Scrutiny Committee Annual Report 2019/20	Draft Annual Report of the Statutory Director of Social Services 2019/20 (TBC)	Budget Monitoring 2020/21	Carers Update	SC & Health Scrutiny Committee Forward Work Programme 2021/22	
Social Care & Health Scrutiny Forward Work Programme 2020/21	Actions & Referrals Update	Services & Support for Children & Young People (Multi Agency Forum Update)	Actions & Referrals Update		
		Learning Disability Strategy (2019- 2023)			
		Dementia Action Plan			
		Corporate Strategy			

ITEMS CARRIED OVER FROM PREVIOUS WORK PROGRAMME:

- Living Units for people with learning disabilities - Martyn Palfreman (Action 011 18/19) – **OUTSTANDING SINCE 23/01/2019 REPORT VIA E-MAIL**

DEVELOPMENT SESSIONS:

16th December (2pm)

- Food Poverty / Tackling Poverty - Cefin Campbell
- Connect to Kindness – Julia (TBC)

27th January 2021 (TBC with officers)

- Community access to hot meals - Alex
- Transformation/ICF Programme Update - Alex

17th March 2021 (TBC with officers)

- Befriending Service – Sue
- DEWIS – Sue

TASK & FINISH REVIEW: (to restart 21/01/21)

- Early Intervention & Prevention of Suicide in Carmarthenshire.

REPORTS REQUESTED:

- Covid Testing (including care home testing) – December (Alex)
- Covid Vaccination – December (Alex)

Items identified / carried forward for Scrutiny 2021/22 (post April)

- Mental Health Update
- Mental Health of Carers and Young People
- Annual Safeguarding Report

Items identified/carried forward for Development Sessions 2021/22

- Shared Lives Placement – Avril
- Respite Service – Avril
- Recruitment and Retention of OT & Social Workers – Alex / Avril
- Double Handed Care (update on the process and service) – Alex
- Social Worker Hospital Assessment - Alex

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
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Introduction

This plan is published to encourage and enable greater understanding between the Executive, all Councillors, the public and other stakeholders. It assists the Scrutiny Committees in planning their contribution to policy development and holding the executive to account.

The plan gives the public and stakeholders a chance to see the forthcoming major decisions to be made by the Executive Board over the next 12 months. It is reviewed and published quarterly to take account of changes and additional key decisions.

WORKING DRAFT

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CHIEF EXECUTIVES				
Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
CROSS HANDS EMPLOYMENT SITE	Jason Jones – Head of Regeneration	Leader	N/A	30/11/2020
TARGETED REGENERATION INITIATIVE	Jason Jones – Head of Regeneration	Leader	N/A	30/11/2020-
INTEGRATED IMPACT ASSESSMENT AND COVER SHEET	Wendy Walters, Chief Executive/Gwyneth Ayres	Deputy Leader	No	To be confirmed
WELSH LANGUAGE ANNUAL REPORT	Wendy Walters, Chief Executive/Gwyneth Ayres	Culture, Sport & Tourism	June	July
WELLBEING OBJECTIVES	Wendy Walters Chief Executive	Communities and Rural Affairs		
WELSH GOVERNMENT CONSULTATION DOCUMENTS	Wendy Walters Chief Executive	Deputy Leader	If applicable	If applicable
REVIEW OF COMMUNITY COUNCIL BOUNDARIES & ELECTORAL ARRANGEMENTS	Wendy Walters, Chief Executive	Resources		As and when required
REVIEW OF THE CONSTITUTION (LEGISLATION CHANGES) - CRWG	Linda Rees Jones Head of Administration & Law	N/A CRWG - FEB	N/A	As And When Required
CITY DEAL UPDATE (INCLUDING PENTRE AWEL)	Wendy Walters Chief Executive	Leader		As & When Required
ANNUAL REPORT	Noelwyn Daniel -Head of ICT & Corporate Policy	Deputy Leader	Date to be confirmed	Date to be confirmed
NET ZERO ACTION PLAN - REVIEW	Jason Jones, Head of Regeneration	Communities and Rural Affairs	Date to be confirmed	Date to be confirmed
BREXIT	Jason Jones, Head of Regeneration	Leader	Not applicable	16.11.20

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COMMUNITY SERVICES				
Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
SOCIAL CARE FUNDING – COVID-19 RESPONSE	Jake Morgan - Director of Communities	Social Care & Health		
PPE - CURRENT POSITION & FUTURE NEED/UPDATE REPORT	Jonathan Morgan – Head of Homes and Safer Communities / Adele Lodwig	Housing		
FOOD & FEED SERVICE DELIVERY PLAN	Jonathan Morgan – Head of Homes and Safer /Sue Watts	Culture, Sports & Tourism		21/12/20
OLDER PEOPLE’S DAY SERVICES RECOVERY PLAN	Jonathan Morgan – Head of Homes and Safer / Alex Williams	Social Care & Health		NOV/DEC 2020
HOMELESSNESS AND TEMPORARY ACCOMMODATION REPORT	Jonathan Morgan – Head of Homes and Safer /Jonathan Willis	Housing		21/11/20
TYISHA	Robin Staines	Housing		
FUTURE PRESSURES IN ADULT SOCIAL CARE	Avril Bracey – Head of Adult Social Care	Social Care & Health		
COMMUNITY COHESION UPDATE	Jonathan Morgan – Head of Homes and SC/Les James	Housing		11/01/21
FUTURE OF HOUSING SERVICES ADVISORY PANEL	Jonathan Morgan – Head of Homes and SCr/Les James	Housing		11/01/21
UNIVERSAL CREDIT AND RENTS UPDATE RENT ARREARS POSITION STATEMENT	Jonathan Morgan – Head of Homes and Safer Communities/ Jonathan Willis	Housing		11/01/21
ANTI SOCIAL BEHAVIOUR POLICY	Jonathan Morgan – Head of Homes and Safer Communities /Les James / Sue Watts/Robert David Williams	Culture, Sports & Tourism	E&PP Scrutiny 21/01/21	08/02/21
LD STRATEGY	Chris Harrison Head of Strategic Joint Commissioning/ Avril Bracey - Head of Adult Social Care	Social Care & Health	SC&H 27/01/21	08/02/21
CHS+ DELIVERING WHAT MATTERS BUSINESS PLAN	Jonathan Morgan – Head of Homes and Safer Communities/ Rachel Davies/ Gareth Williams	Housing	18/01/21 Community Scrutiny	08/02/21 (Budget)
DOG BREEDERS LICENCE UPDATE (Change of policy/legislation)	Jonathan Morgan – Head of Homes and Safer Communities/ Roger Edmunds	Public Protection		24/05/21

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Pending				
DIRECTOR OF SOCIAL SERVICES ANNUAL REPORT 2019/20	Jake Morgan – Director of Communities/Silvana Sauro	Social Care & Health		TBC
2020 REVIEW OF LICENSING POLICY	Jonathan Morgan – Head of Homes and Safer Communities/ Emyr Jones	Culture, Sports & Tourism		TBC

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CORPORATE SERVICES				
Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
BI-MONTHLY REVENUE AND CAPITAL BUDGET MONITORING REPORTS	Chris Moore Director of Corporate Services	Resources	N/A	SEPT NOV JAN MARCH
QUARTERLY TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT	Chris Moore Director of Corporate Services	Resources	N/A	SEPT/OCT JAN APR
ANNUAL TREASURY MANAGEMENT & PRUDENTIAL INDICATOR REPORT	Chris Moore Director of Corporate Services	Resources	N/A	JULY
5 YEAR CAPITAL PROGRAMME	Chris Moore Director of Corporate Services	Resources	ALL JAN/ FEB	JAN
COUNCIL TAX BASE	Chris Moore / Helen Pugh	Resources	N/A	DEC
Council Tax Reduction Scheme	Chris Moore / Helen Pugh	Resources	N/A	FEB
BUDGET STRATEGY (Revenue and Capital)	Chris Moore Director of Corporate Services	Resources	ALL JAN/ FEB	JAN
HIGH STREET RATE RELIEF	Chris Moore Director of Corporate Services /Helen Pugh	Resources	N/A	March
CORPORATE RISK REGISTER	Chris Moore Director of Corporate Services / Helen Pugh	Resources	– Audit Committee March & SEPT	

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Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
TREASURY MANAGEMENT POLICY AND STRATEGY	Chris Moore Director of Corporate Services	Resources	N/A	22 ND FEBRUARY – BUDGET MEETING
FINAL BUDGET Revenue & Capital	Chris Moore Director of Corporate Services	Resources	N/A	22 ND FEBRUARY – BUDGET MEETING
HOUSING REVENUE ACCOUNT BUDGET AND RENT SETTING REPORT	Chris Moore Director of Corporate Services	Resources	HOUSING	22 ND FEBRUARY BUDGET MEETING
BUDGET OUTLOOK	Chris Moore Director of Corporate Services	Resources	N/A	NOV

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EDUCATION & CHILDREN				
Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
SCHOOL UPDATE REPORT- COVID 19, SCHOOLS CAUSING CONCERN AND FINANCE	Gareth Morgans – Director of Education and Children	Education & Children	N/A	
LA EDUCATION SERVICES SELF EVALUATION	Aneirin Thomas – Head of Education and Inclusion	Education & Children	tbc	Tachwedd 2020
UPDATE ON NEW CURRICULUM DEVELOPMENTS	Aeron Rees – Head of Curriculum and Wellbeing	Education & Children	tbc	October 2020
POST 16 EDUCATION	Aeron Rees – Head of Curriculum and Wellbeing	Education & Children	tbc	TBC
RESULTS OF 2020 EXAMINATIONS	Aneirin Thomas – Head of Education and Inclusion	Education & Children	N/A	TBC
PROPOSAL TO DISCONTINUE YSGOL GYNRADD BLAENAU AND TO INCREASE THE CAPACITY AND CHANGE THE NATURE OF PROVISION AT YSGOL GYNRADD LLANDYBIE (STAGE 1, 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES	21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3)
ALN TRANSFORMATION ACTION PLAN	Aneirin Thomas – Head of Education and Inclusion	Education & Children	28/01/20	tbc
CHILDREN’S SERVICES PAPER- TBC	Stefan Smith - Head of Children’s Services	Education & Children	N/A	tbc
CARMARTHENSHIRE 10 YEAR STRATEGY FOR EDUCATION	Gareth Morgans – Director of Education and Children	Education & Children	23/11/20	October 2020
PROPOSAL TO RELOCATE YSGOL HEOL GOFFA AND TO INCREASE ITS CAPACITY (STAGE 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES)	21st December

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Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
PROPOSAL TO DISCONTINUE YSGOL RHYDYGORS (STAGE 1, 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES	21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3)
PROPOSAL TO CHANGE THE AGE RANGE AT YSGOL SWISS VALLEY (TBC) (STAGE 1, 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES	21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3)
PROPOSAL TO DISCONTINUE YSGOL GYNRADD MYNYDD Y GARREG (STAGE 1, 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES	21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3)

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ENVIRONMENT				
Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
LOCAL DEVELOPMENT ORDERS	Llinos Quelch – Head of Planning/Ian R Llewellyn – Forward Planning Manager	Deputy Leader	TBC	2 nd November 2020
HIGHWAYS MAINTENANCE MANUAL (HAMP)	Steve Pilliner - Head of Transportation & Highways/ Chris Nelson/ Richard Waters	Environment	2/11/2020	21 st December 2020
HAMP ANNUAL PROGRESS REPORT	Steve Pilliner - Head of Transportation & Highways /Richard Waters	Environment	TBC	21 st December 2020
EQUESTRIAN STRATEGY	Steve Pilliner - Head of Transportation & Highways /Caroline Ferguson	Environment	January 2021	TBC
LAND OWNER CHARGING POLICY (FURNTIURE)	Steve Pilliner - Head of Transportation & Highways /Caroline Ferguson	Environment	TBC	TBC
ELECTRIC VEHICLE STRATEGY	Steve Pilliner - Head of Transportation & Highways/ Thomas Evans	Environment	TBC	TBC
AMR PLANNING	Llinos Quelch- Head of Planning	Deputy Leader		TBC
PROPERTY CONTRACTORS FRAMEWORK	Jonathan Fearn - Head of Property	TBC	TBC	TBC
APR	Llinos Quelch- Head of Planning	Deputy Leader	TBC	TBC
CARMARTHENSHIRE NATURE RECOVERY ACTION PLAN	Llinos Quelch- Head of Planning /Rosie Carmichael	TBC	TBC	TBC
CARMARTHENSHIRE POLLINATOR ACTION PLAN	Llinos Quelch- Head of Planning /Rosie Carmichael	TBC	TBC	TBC

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Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
REGIONAL TECHNICAL STATEMENT	Llinos Quelch- Head of Planning /Hugh Towns	Planning	TBC	TBC
HWRC NORTH	Ainsley Williams. Head of Waste & Environmental Services	Environment	TBC	TBC
PUBLIC CONVENIENCES	Ainsley Williams. Head of Waste & Environmental Services Rhys Davies	Environment	TBC	TBC
BURRY PORT HUMPS	Steve Pilliner - Head of Transportation & Highways/ Adrian Harries	Environment	TBC	TBC
SECTION 278 RAINSCAPE	Steve Pilliner - Head of Transportation & Highways/ Adrian Harries	Environment	TBC	TBC
WASTE COLLECTION STRATEGY REVIEW UPDATE	Ainsley Williams. Head of Waste & Environmental Services Dan John /Geinor Lewis	Environment	TBC	TBC
CLEANSING REVIEW	Ainsley Williams. Head of Waste & Environmental Services Dan John	Environment	TBC	TBC
NAPPY AHP COLLECTION	Ainsley Williams. Head of Waste & Environmental Services Dan John / Geinor Lewis	Environment	TBC	TBC

SOCIAL CARE & HEALTH SCRUTINY COMMITTEE

Thursday, 5 March 2020

PRESENT: Councillor G. Thomas (Chair)

Councillors:

S.M. Allen, K.V. Broom, D.M. Cundy (In place of K. Lloyd), R.E. Evans, W.T. Evans, A.L. Fox, G.R. Jones, B.A.L. Roberts, E.M.J.G. Schiavone and D.T. Williams

The following Officers were in attendance:

J. Morgan, Head of Homes & Safer Communities
A. Bracey, Head of Mental Health and Learning Disabilities
R. Page, Senior Business Support Manager
A. Jenkins, Social Worker Team Manager
A. Thomas, Group Accountant
E. Bryer, Democratic Services Officer

Chamber, County Hall, Carmarthen, SA31 1JP - 10.00 - 11.20 am

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors I.W. Davies, K. Davies, K. Lloyd and M.J.A. Lewis.

2. DECLARATIONS OF PERSONAL INTERESTS INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM.

There were no declarations of personal interest or of any prohibited party whips.

3. PUBLIC QUESTIONS (NONE RECEIVED)

The Chair advised that no public questions had been received.

4. REVENUE & CAPITAL BUDGET MONITORING REPORT 2019/20

The Committee considered the Revenue and Capital Budget Monitoring Report in relation to the Social Care and Health Service, which provided an update on the latest budgetary position as at 31st December, 2019 in respect of the 2019/20 financial year.

The Social Care & Health Service was projecting an overspend of £708K on the revenue budget and net variance of -£31K against the 2019/20 approved capital budget.

The following questions / observations were raised on the report:

Appendix B – Main Variances

- An explanation was requested regarding the partially delivered savings on the Cwm Aur contract.

The Group Accountant advised that she did not know but the relevant officer would be able to advise.

- Concern was raised regarding the vacancies within the Occupational Therapy team as the issue had been on-going for a significant time. The Committee was advised that Occupational Therapy vacancies was a National issue and also a priority for the Authority to resolve. While the issue was on-going, significant progress had been made.
- It was asked why the income on direct payments had remained level when the demand for service had increased. The Senior Business Support Manager advised that some direct payments received would be applied to the domiciliary care line. The report does try to reflect the movement between areas but this was not always possible.
- Officers were asked if service user were re-assessed following the reduction in double handed care. The Committee was advised that there was on-going evaluation of care and that the reduction in double handed care was not a cost cutting exercise. Double handed care would be re-instated should the carers advise that the users needed additional care.
- Clarification was requested on the overspend on staffing in the Coleshill Day Centre. The Head of Mental Health and Learning Disability advised that staffing arrangements had been changed with 3rd sector staff being replaced by the Authority staff which had increased cost. The most up to date equipment would reduce the need for double or treble handed care and the longer-term plan was to reduce staffing costs.
- Reference was made to the spend on agency staff at the Authority's care homes. It was confirmed that this was a particular issue for residential care homes, however a significant amount of work had been done to improve the staffing ratio. Agency staff would only typically be used if first line services were at risk.

Appendix C – Detailed Variances

- Officers were asked about the front loading principle as vast overspend would often disappear. The Committee was advised that figures could change quickly due to a number of reasons including, late income from Welsh Government (such as winter pressure payments) and client income. Client income being difficult to predict as based on affordability.

Appendix F – Savings Monitoring Report

- An update was asked regarding the review of Shared Lives Placements. The Head of Mental Health and Learning Disabilities advised that a significant review had been undertaken as there were concerns that the service would not meet future demands. The report had been received and the recommendations were being implemented. It was suggested that the Committee be provided with a full update at a future meeting.
- Clarification was asked regarding the Domiciliary Care Service line indicating that out of the £45K proposed savings, £0 had been delivered. The Head of Homes & Safer Communities advised that they had been overly ambitious with regard to the IT system implementation. Taking over Allied during the year had slowed down the introduction of the system,

however the system would be in place to over 400 users by the end of March which would result in efficiency improvements.

RESOLVED that the report be received.

5. TASK & FINISH GROUP 2020/21 PLANNING AND SCOPING DOCUMENT

The Chair reminded the Committee that, following a request for suggestions from members for potential Task & Finish projects, the Committee had considered a number of suggestions and had agreed to undertake a review into Suicide Prevention in Carmarthenshire.

The Committee's discussions relating to the key aims and objectives for the Task and Finish review were captured and developed into a draft planning and scoping document, which included the aims and scope of the review, and was being presented to Committee for consideration and endorsement.

The Committee was also required to confirm which members should sit on the Task & Finish Group, which should consist of up to 7 members on a politically balanced basis.

It was noted that the first meeting of the Task & Finish Group was held on 16th January 2020 when a Chair and Vice-Chair was appointed from the membership of the Group. Officers from the Communities Department and Democratic Services Unit will support the work of the Task & Finish Group.

RESOLVED

- 5.1 that the Task and Finish Scoping Document be received;**
- 5.2 that the aims and scope of the work of the Task and Finish Group be endorsed;**
- 5.2 that the membership of the Task and Finish Group be as follows:-**
 - **Councillor Ieuan Wyn Davies [Vice Chair]**
 - **Councillor Amanda Fox**
 - **Councillor Ken Lloyd**
 - **Councillor Louvain Roberts**
 - **Councillor Emlyn Schiavone**
 - **Councillor Gwyneth Thomas [Chair]**
 - **Councillor Dorian Williams**
- 5.3 That the Scoping Document be titled "Early Intervention & Prevention of Suicide in Carmarthenshire".**

6. EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORT

The Committee received an explanation for the non-submission of the following scrutiny reports:

- Learning Disability Strategy (2018/2023) – due to meeting approval cycle it was noted that the report would not be available until May.
- 5 Year Capital Programme Budget Consultation.

RESOLVED that the explanation for the non-submission be noted.

7. ACTIONS AND REFERRALS UPDATE

The Committee considered the update report detailing progress in relation to actions, requests and referrals emerging from previous meetings.

UNANAMOUSLY RESOLVED that the report be received.

8. FORTHCOMING ITEMS

RESOLVED that the list of forthcoming items to be considered at the next scheduled meeting on the 15th April , 2020 be noted.

9. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THE 21ST JANUARY, 2020

UNANAMOUSLY RESOLVED that the minutes of the meeting of the Committee held on the 21st January, 2020 be signed as a correct record.

CHAIR

DATE